

Royal Norwegian Embassy, Kiev

**Checklist 2**

 To be printed out, filled, signed and enclosed with application

**Supporting documents which must be submitted in applications for residence permit for family reasons**

The following list of documents must be submitted together with the application.

In connection with the preparation of the application, the applicant must provide all required information which might be of importance for the decision according to the Immigration Act section 83.

If the application is submitted for processing without satisfactory documentation, it may be rejected on this ground. If applicable, a written explanation as to why the applicant cannot present any or some of the above documents should be enclosed.

Please note that you may be required to supply documentation in addition to that stated below.

**All the copies should be in A4 format, readable and not stapled.**

Please tick off (√) and sign below to confirm which documents you have submitted.

|  |  |  |
| --- | --- | --- |
| **All applications for family immigration must contain:** | Submitted | Not submitted |
| **Payment receipt** from the [Application Portal](https://selfservice.udi.no/) |  |  |
| **Cover letter** you received as confirmation on your e-mail[[1]](#footnote-1) (PDF attachment) after you registered your application and booked time for submitting documents at [Application Portal](https://selfservice.udi.no/) |  |  |
| **Passport photo** not older than three months ( to be affixed by glue on the blank space at the top of the cover letter ) |  |  |
| **Passport and copy** ofused pages*.* Please be aware that there should be at least **two** free pages marked “ВІЗИ / VISAS”. If children included in passport and application – extra two free pages needed for each child. |  |  |
| **One copy of** **all 16** **pages of the domestic passport** for Ukrainian citizens and for Moldavian national identification card applies. |  |  |
| **Birth certificate** equipped with an **Apostille** and officially translated into English + **copy** |  |  |
| **Questionnaire** relevant to your type of case (to be downloaded from <http://www.udi.no/Norwegian-Directorate-of-Immigration/Central-topics/Family-immigration/Check-lists/>) |  |  |
| **Power of Attorney** must be submitted if you want to be represented in the case by person living in Norway. The form received together with cover letter or to be downloaded as [**separate form**](http://www.udi.no/Oversiktsider/Skjemaer-og-maler/Soknadsskjemaer/Fullmaktskjema/)from web page of UDI |  |  |
| **Optional**: Other relevant documents of identity available in your country, ex. household registry, transcript from public registry showing all close family members – officially translated into English + **copy** |  |  |

|  |  |  |
| --- | --- | --- |
| **Required documents from person living in Norway:** | Submitted | Not submitted |
| A written statement from the Norwegian reference person (in Norwegian or English) explaining the relationship between the two parties (applicant – reference person). This letter should be as detailed as possible. |  |  |
| Copy of the reference person’s passport with all used pages |  |  |
| Copy of the rental-contract/sales-contract or similar documenting housing in Norway (applicable for categories 2, 4, 5) |  |  |
| Copy of the documentation of sponsor’s subsistence (stated below), according to the Immigration Regulation Section 10-8 – 10-10: |  |  |
| Contract of employment  |  |  |
| The three most recent pay slips  |  |  |
| The last year’s tax assessment, or a confirmation that the sponsor has undergone higher education (university college or university) and has accumulated at least 60 credits or equivalent, during the period concerned  |  |  |
| Confirmation from NAV confirming whether the sponsor has received social benefits the last 12 months or not |  |  |
| Other sources of income (possible benefits from NAV, self-employment, etc.) to be documented following <http://www.udi.no/Norwegian-Directorate-of-Immigration/Central-topics/Family-immigration/Check-lists/Checklists-Ukraine/>  |  |  |

In additional one must submit documents according to the category the applicant belongs to:

[1. Applications with spouse must additionally contain](#a1)

[2. Applications with fiancé must additionally contain](#a2)

[3. Applications for children under 18 years with one parent in Norway must additionally contain](#a3)

[4. Applications for parental visit up to 9 months must additionally contain](#a4)

[5. Applications from parent over 60 years with child in Norway must additionally contain](#a5)

[6. Applications with cohabitant must additionally contain](#a6)

[7. Applications with cohabitant with common or expected child must additionally contain](#a7)

More categories listed following <http://www.udi.no/Norwegian-Directorate-of-Immigration/Central-topics/Family-immigration/Check-lists/Checklists-Ukraine/> Please, choose your country citizenship if you are not Ukrainian

|  |  |  |
| --- | --- | --- |
| **1.Applications with spouse must additionally contain:**All these documents must be equipped with an **Apostille** and officially translated into English. **Copy** must be enclosed: | Submitted | Not submitted |
| Marriage certificate (do not translate and Apostille document issued in Norway) |  |  |
| Divorce certificate if previously married |  |  |
| Death certificate if previously married/cohabitant |  |  |
| Registration of reference person’s divorce in the home country or where the marriage took place, in cases where this is required, see the Immigration Regulation section 9-1 (do not translate and Apostille document issued in Norway) |  |  |

|  |  |  |
| --- | --- | --- |
| **2.Applications with fiancé must additionally contain:**All these documents must be equipped with an **Apostille** and officially translated into English. **Copy** must be enclosed: | Submitted | Not submitted |
| Certificate of single status  |  |  |
| Divorce certificate if previously married |  |  |
| Death certificate if previously married/cohabitant |  |  |
| Registration of reference person’s divorce in the home country or where the marriage took place, in cases where this is required, see the Immigration Regulation section 9-1 (do not translate and Apostille document issued in Norway) |  |  |
| **From person living in Norway:** Verification from the Central People Register showing marital status (Utskrift fra Det sentrale folkeregisteret) or Ekteskapsattest (do not translate and Apostille document issued in Norway) |  |  |

|  |  |  |
| --- | --- | --- |
| **3. Applications for children under 18 years with one parent in Norway must additionally contain:**All these documents must be equipped with an **Apostille** and officially translated into English. **Copy** must be enclosed: | Submitted | Not submitted |
| **Letter of consent** signed by father/mother, confirmed by Notarius Publicus authorizing the child to leave for Norway for permanent residence |  |  |
| **or**Decision of the Court aboutdepriving of the parental rights of one of the parents |  |  |
| **or**Death certificate of one of the parents |  |  |
| **or**Statement, confirming that information about father was registered upon mother’s instruction according to article 135 of the Family Code of Ukraine or relevant document issued by Belarus / Moldova authorities  |  |  |

|  |  |  |
| --- | --- | --- |
| **4. Applications for parental visit up to 9 months must additionally contain:** | Submitted | Not submitted |
| Copy of birth certificate of the reference person (child) in Norway with official translation into English or Norwegian |  |  |
| Documentation of civil status (marriage certificate, divorce certificate or death certificate of previous spouse) equipped with an **Apostille** and officially translated into English. **Copy** must be enclosed |  |  |
| Copy of documentation of residence permit for children living in other countries than the applicant’s home country |  |  |

|  |  |  |
| --- | --- | --- |
| **5. Applications from parent over 60 years with child in Norway must additionally contain:** | Submitted | Not submitted |
| Copy of birth certificate of the reference person (child) in Norway with official translation into English or Norwegian |  |  |
| Documentation of civil status (marriage certificate, divorce certificate or death certificate of previous spouse) equipped with an **Apostille** and officially translated into English. **Copy** must be enclosed |  |  |
| Documentation proving that the applicant does not have any close relatives providing her/his support in home country (for example, death certificates) equipped with an **Apostille** and officially translated into English. **Copy** must be enclosed |  |  |
| Copy of documentation of residence permit for children living in other countries than the applicant’s home country |  |  |

|  |  |  |
| --- | --- | --- |
| **6.Applications with cohabitant must additionally contain:** | Submitted | Not submitted |
| Copy of the rental agreement or buying contact showing common residence for the two last years |  |  |
| Copy of the residence certificate of both the applicant and the reference person showing that they have been registered at the same address for the last two years if available in country of residence |  |  |
| Copy of the selection of mail/bills addressed to common residence during the last two years |  |  |
| All documents stated below must be equipped with an **Apostille** and officially translated into English. **Copy** must be enclosed: |
| Statement of single status |  |  |
| Divorce certificate if previously married |  |  |
| Registration of the reference person’s divorce in the home country or where the marriage took place, in cases where this is required, see the Immigration Regulation section 9-1 (do not translate and Apostille document issued in Norway) |  |  |
| Documentation of separation, for those cases where this is relevant, see the Immigration Regulation section 9-2 second and third paragraph (do not translate and Apostille document issued in Norway) |  |  |
| Death certificate if previously married/cohabitant |  |  |

|  |  |  |
| --- | --- | --- |
| **7.Applications with cohabitant with common or expected child must additionally contain:**All these documents must be equipped with an **Apostille** and officially translated into English. **Copy** must be enclosed: | Submitted | Not submitted |
| Birth certificate of child or doctor’s certificate of pregnancy (this certificate must be officially translated into English without **Apostille**) |  |  |
| Statement of single status |  |  |
| Divorce certificate if previously married |  |  |
| Death certificate if previously married/cohabitant |  |  |

Date: Signature:

Chechlist edited 07.02.2012

1. In your inbox this confirmation e-mail can sometimes appear with the title: ”application received”. [↑](#footnote-ref-1)